

MADISON COUNTY
PERSONNEL ACTION

Department MCDC Employee Name Miyunna Sumler
Job title D/O Employee SS # _____
Effective Date 9/26/22

Hire

Full-time Part-time Temporary Hourly Salaried
Position: D/O new position or replacement if so, whom? _____
Rate of Pay \$ 17.56 Hr.

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Huster Signature [Signature] Date 9/22/22

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department MCDC Employee Name Robert E. Gillon
 Job title D/O Employee SS # _____
 Effective Date 9/26/22

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: D/O new position or replacement if so, whom? _____
 Rate of Pay \$ 17.56 Hr.

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted Signature [Signature] Date 9/22/22

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department MCDC Employee Name Michelle Williams
 Job title D/O Employee SS # _____
 Effective Date 9/26/22

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: D/O new position or replacement if so, whom? _____
 Rate of Pay \$ 17.56 hr.

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey S. Husted Signature [Signature] Date 9/21/22

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

P.O. Box 113
Canton, MS 39046-0113

Kay Pace
Tax Collector

Canton: 601-859-5226
Flora: 601-879-9537
Ridgeland: 601-856-4472
Toll Free: 800-428-0584

Canton Fax: 601-859-0522
Ridgeland Fax: 601-898-0731

Madison County

Office

Tax Collector

Employee Name

Ashtleigh Owens

Job title

Deputy Clerk

Employee SS #

Effective Date

10-1-2022 Bookkeeper

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

replacement

new position

Rate of Pay

\$ _____

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ 21.16 School

Rate of Pay

\$ 22.13

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

[Signature]

Date

9-20-2022

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



Mississippi Tax Collector Education and
Certification Program

Ashleigh Owens

County: Madison

Address: 116 Patrick Rd

Canton, MS 39046

Email: ashleighowens80@gmail.com

Phone: 6018321644

Collector of Revenue I 05/23/22 - 05/27/22 Flowood, MS

Terence Norwood

P.O. Box 113
Canton, MS 39046-0113

Canton Fax: 601-859-0322
Ridgeland Fax: 601-898-0731

Kay Pace

Tax Collector
Madison County

Canton: 601-859-5226
Flora: 601-879-9537
Ridgeland: 601-856-4472
Toll Free: 800-428-0584

Office

Tax Collector

Employee Name

Lillie Jobe

Job title

Deputy Clerk

Employee SS #

Effective Date

10-1-2022

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

replacement

new position

Rate of Pay

\$ _____

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

Rate of Pay \$ 18.97 School

To Position:

Rate of Pay \$ 19.94

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

[Signature]

Date

9-20-22

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



Mississippi Tax Collector Education and Certification Program

Lillie Jobe

County: Madison
Address: P O Box 252

Sharon, MS 39163
Email: lilliejobe@att.net
Phone: 601-209-7608

Collector of Revenue I 05/23/22 - 05/27/22 Flowood, MS

Terence Norwood

P.O. Box 113
Canton, MS 39046-0113

Kay Pace

Canton: 601-859-5226

Flora: 601-879-9537

Canton Fax: 601-859-0522
Ridgeland Fax: 601-898-0731

Tax Collector

Ridgeland: 601-856-4452

Toll Free: 800-428-0584

Madison County

Office

Tax Collector

Employee Name

Kelsey Rodriguez

Job title

Deputy Clerk

Employee SS #

Effective Date

10-1-2022

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

replacement

new position

Rate of Pay

\$

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ 18.48 Shool

Rate of Pay

\$ 19.45

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

[Signature]

Date

9-20-2022

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda



Mississippi Tax Collector Education and
Certification Program

Kelsey Rodriguez

County: Madison
Address: 304 Orchard Way

Brandon, MS 39047
Email: kelseyrodriguez@gmail.com
Phone: 6016679035

Collector of Revenue I 05/23/22 - 05/27/22 Flowood, MS

Terence Norwood

MADISON COUNTY
PERSONNEL ACTION

Department MCDC Employee Name Lee Permenter
Job title D/O Employee SS # _____
Effective Date 09/26/2022

Hire

Full-time Part-time Temporary Hourly Salaried
Position: D/O new position or replacement if so, whom? _____
Rate of Pay \$ 17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Huster Signature [Signature] Date 09/26/22

Forward to Administration for Paperwork Processing

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MADISON COUNTY
PERSONNEL ACTION

Department Emergency Management Employee Name Larmey Travis
Job title EMA County Patrol Employee SS # _____
Effective Date 10-03-2022

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ 21.50

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Albert Jones, III EMA Director Signature  Date 10/23/2022

Forward to Administration for Paperwork Processing

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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Tax Assessor Employee Name Kim Kennedy
Job title Personal Property Appraiser/ Homestead Clerk Employee SS # _____
Effective Date October 1, 2022

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per SB2444 re 27-3-52
Rate of Pay \$ _____ Rate of Pay \$ 2,500 additional annually (MAE)

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name _____ Signature Norman A. Cannady, Jr. Date 9/16/22
Norman A. Cannady, Jr.

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Amy Root
 Job title Advanced Homestead Deputy Employee SS # _____
 Effective Date October 1, 2022

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement if so, whom? _____
 Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per SB2444 re 27-3-52
 Rate of Pay \$ _____ Rate of Pay \$ 2,000 additional annually (AEI)

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name
Norman A. Cannady, Jr.

Signature


Date
9/16/22

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name David Smith
 Job title Residential Appraiser Employee SS # _____
 Effective Date October 1, 2022

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement if so, whom? _____
 Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)


Promotion

From Position: _____ To Position: _____ Increase per SB2444 re 27-3-52
 Rate of Pay \$ _____ Rate of Pay \$ 2,500 additional annually (MAE)

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady, Jr. Signature  Date 9/16/22

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



June 17, 2022

Norman Cannady Jr.
Madison County
PO Box 567
Ridgeland, Mississippi 39158

Dear Norman Cannady Jr.:

The Red Book (13th Edition) provides that the Center for Government and Community Development is to notify annually of the Track II certification status within the legislatively mandated Mississippi Education and Certification Program. Currently, in addition to being a certified appraiser, the following county employees hold the indicated advanced level of certification:

FirstName	LastName	CountyID	AEIYear	AEIYear	COEYear	MAEYear
Margaret "Emily"	Anderson	Madison County	1995	1996		1997
Diane	Barber	Madison County	2001	2002		2005
Lesly	Bishop	Madison County	2016			
Jan	Bryant	Madison County				
Norman	Cannady Jr.	Madison County	2003	2004	2015	2007
Lisa	Coursey	Madison County	1989	1990		1991
Mitch	Doom	Madison County	2018	2018		2020
John	Fox	Madison County	1999	1999		2004
C.J.	Garavelli	Madison County	2013	2013		2015
Brad	Harbour	Madison County	2013			
Christina	Hewitt	Madison County	2013	2013		2013
JEFF	HODGINS	Madison County	2018			
Sommer	Jackson	Madison County	2016	2018		2019
Joshua	Jordan	Madison County	2021	2021		
Donald	Jorgenson	Madison County	2017	2018		2018
Kim	Kennedy	Madison County	2020	2021		2022
Nicole	Mann	Madison County	2003	2007		2007
Steve	Meador	Madison County	2018	2019		2020
Amy	Root	Madison County	2021	2022		
Maggie	Slusarczyk	Madison County				
Brent	Smith	Madison County	2016	2017		2018
David	Smith	Madison County	2019	2020		2022
Randi	Young-Jerome	Madison County	2015	2016		2017

Mississippi State University Extension Service

Box 9643 • Mississippi State, MS 39762-9643 • (662) 325-3141 • Fax (662) 325-8954 • gcd@ext.msstate.edu

We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.



According to Section 27-3-52 of the Mississippi Code which was amended by the Legislature in 2019, they may now qualify for a \$2,000 annual financial bonus for AEI, qualify for a \$2,000 annual financial bonus for AEII or qualify for a \$2,500 annual financial bonus for the MAE designation. According to Section 25-3-3 of the *Mississippi Code* which was amended by the Legislature in 2020, they may also now qualify for a \$1,500 annual financial bonus if they hold the Certificate of Education (COE).

When any tax assessor and/or his deputies or assistants attend and successfully complete all qualifications pursuant to the Mississippi Education and Certification Program and receive the certification level of AEI, AEII, MAE or COE, they shall receive the financial bonus annually beginning the next fiscal year after completion.

Please be aware that in order to retain their basic and Track II levels of certification, they must annually receive recertification through attending the annual Recertification Course or through attendance of an approved International Association of Assessing Officers (IAAO) course or approved Mississippi Chapter of the IAAO workshop.

Sincerely,

Jason Camp, Ph.D.
Extension Specialist

C: President, Board of Supervisor and Chancery Clerk, Madison County
MS Department of Revenue

Mississippi State University Extension Service

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